

# Annual General Meeting

**Thursday 16<sup>th</sup> November 2017, The Brain Charity**

**Chair:** Sarah Jones (Chief Executive) **Minute Taker:** J Bouch (Staff)

**Companies Act Members:** Adam Edwards, Katrina Dubber, Sophie Gallagher, Jane Stuart, Alan Griffiths, Beth Greenhill, Carolyn McConnell, Charlotte Maclellan, Kyle Wallace, Derek Connellan, Gary Southern, Gina Southern, John Rand, Matt Smith, Phil Wignall, Steve Mahon, Sue Wignall, Lewis Scott, Laura Crockett, Ann Marie Occomore, Martin Boyd, Aaron McKenna, Ryan Huntley, Chloe Harvey, Joel Jelen, Sarah Jenkins, Ben Butterfield, Jean Travis, David Travis, David Oulton, Selma Oulton, Maria Cabrera, Phil Corfield

**Also Present:** Jacqui Bouch, Kevin Byrne, Charlotte Crowder, Dan Thurston

Item	Notes
1.	<b>Welcome</b>
	Sarah Jones Mencap Liverpool Chief Executive welcomed everyone to the 2017 AGM
2.	<b>Proposal 1 Minutes of the 2016 AGM</b>
	Sarah introduced Proposal 1 which asked the AGM to vote on whether the Minutes of the 2016 AGM could be accepted as a true record of what took place. The proposal was led by Matt Smith and seconded by Sue Wignall. The group voted and all agreed.
3.	<b>Trustee Report</b>
	<p>Matt, Chair of the Trustees presented the Trustee Report. Matt began by thanking people for their hard work and in particular, Sarah. Matt explained that the Trustees make their decisions based on the good advice they receive from Sarah.</p> <p>Matt thanked everyone for making him the Chair and described the highlights from the previous year and the progress that has been made, helping more members than before. Matt recalled the challenging financial year and that we are now able to report Mencap Liverpool as a going concern.</p> <p>Matt made a special thank you to the members and for their contribution and that everything done is with them in mind. Matt said that we are not taking anything for granted and will closely monitor the way we do things. Matt asked everyone to enjoy the evening and to celebrate.</p>
4.	<b>Review of the Accounts 2016-2017</b>
	<p>Steve gave an overview of the accounts for 2016-2017. He mentioned that the uncertainty of Brexit could be a concern for charities. He talked about our current position and that thanks to Big Lottery funding, the bank is in a good position. He told everyone where our money comes from (grants, fundraising events, donors) and how we spend this money.</p> <p>At the end of Steve's presentation Sarah asked for a Proposer for Proposal 2: <i>That the statement of accounts be accepted as a true and accurate record of financial activity for the financial year 2016-2017.</i> This was proposed by Lewis Scott and seconded by Gary Southern. The group voted and all agreed.</p>
5.	<b>Election of Trustees</b>
	Sarah explained that Phil Corfield and Carolyn McConnell were both due to retire by rotation and both expressed their wish to be reappointed as Trustees.

	<p>Sophie Gallagher proposed that Phil Corfield be reappointed as a trustee, this was seconded by Anne-Marie Occomore and agreed by all in the vote.</p> <p>Sue Wignall proposed that Carolyn McConnell be reappointed as a trustee, this was seconded by Derek Connellan and agreed by all in the vote.</p> <p>Alan Griffiths retired from his role as trustee.</p>
<b>6.</b>	<b>Election of Officers</b>
	<p>Sarah explained the different roles that trustees do.</p> <p>Alan Griffiths proposed that Matt Smith be elected as Chair of Mencap Liverpool and this was seconded by Derek Connellan and agreed by all on the vote.</p> <p>Sophie Gallagher proposed that Steve Mahon be elected as Treasurer of Mencap Liverpool and this was seconded by Sue Wignall and agreed by all on the vote.</p> <p>Derek Connellan proposed that Carolyn McConnell be elected as Secretary and this was seconded by Charlotte Macclellan and agreed by all on the vote.</p>
<b>7.</b>	<b>Members' Presentation</b>
	<p>The staff and members gave a wonderful presentation about Mencap Liverpool's past year and all of the different activities and projects which the members had been involved in.</p> <p>We heard from Sophie and Adam, the Chair and Vice Chair of Mencap Liverpool's New Direction Steering Group. They spoke about how the steering group is important because it gives the members a voice and a say in how they would like to see things we do at Mencap Liverpool.</p> <p>Anne Marie along with Kevin the Fundraising Manager spoke about all of the different fundraising activities that members had been involved. From Bucket collections to 5 days of 5k to our first ever award night we heard all about the different ways that members and the community and local business support Mencap Liverpool and the plans for the future.</p> <p>Sarah then went on to mention the What Helped Me Project which is funded by Big Lottery. Ryan shared his story about how with the support of the Outreach Coordinator he first got involved with Mencap Liverpool and then with the continuing support provided he has made positive changes which have helped him to made new friends learn new skills and identify the areas in which he would like to personally progress and he is working towards this.</p> <p>Our volunteer Ben along with members Sue, Emma and Lewis spoke about the different social activities we do at our Wednesday social. The members do a range of activities from crafts in the office to visiting local museums, park and restaurant.</p> <p>Lastly, we heard from Gary about all of the different sporting activities which we do. There is football, boxing, tennis, running club and projects such as the Round the World Challenge which all encourage members to be physically and mentally well.</p>
<b>8.</b>	<b>Time Meeting Closed</b>
	9.10pm