

# Volunteer Roles



## Fundraising Volunteers

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### **About Mencap Liverpool**

Mencap Liverpool is a small, local charity supporting people with a learning disability, their families, friends and carers in Liverpool. Our vision is a world where people with a learning disability are valued equally, listened to and included.

We are affiliated to the national charity Mencap, but are a separately run organisation; we are completely self-governed and have to raise all our own money. Everyone usually recognises the charity Mencap, but what is widely misunderstood is that we don't receive financial support from them nor the local authorities. We are independently funded, registered and managed – we are in fact the local group of Mencap in Liverpool with our support focused on Liverpool people and every penny raised through fundraising staying in the city.

**Fundraising is an important part of life at Mencap Liverpool and volunteers are essential in helping us have the funds we need to continue working with people with a learning disability in Liverpool.**

As a fundraising volunteer, there is a varied calendar of fundraising activity that you would be supporting us with. These include:

### **Bucket collections**

A group of volunteers along with Mencap Liverpool staff and members collect donations from the public on specific weekdays and weekends in designated areas of the city.

### **Fundraising committee**

To ensure there is always fundraising activity taking place in aid of Mencap Liverpool, we are looking to bring together a fundraising committee. This committee would come together quarterly to discuss what is going on in the local community that Mencap Liverpool could take part in, they will plan and hold their own small events, encourage people to take our collecting tins, and support other people to hold their own events for us. The committee would be supported by the Fundraising Manager.

### **Sponsored events**

Mencap Liverpool's volunteers often take part in sponsored events to raise money for the charity, running, cycling, or zip wiring! As a fundraising volunteer, you could help us to spread the words about events and encourage more people to participate and raise money for us or even take part yourself.

## **Supermarket bag packs**

A group of volunteers along with staff will assist shoppers to pack their bags at supermarkets in return for a small donation.

## **Large scale fundraising events**

Mencap Liverpool holds regular fundraising events, including meals, comedy nights, sponsored walks and sporting challenges. Volunteers support us at these events, by selling raffle tickets, registering guests, taking ticket fees at events etc.

## **Volunteer requirements**

Volunteers **MUST** display the following qualities:

- A friendly and approachable manner
- Ability to use initiative
- Reliability
- Ability to work as part of a team or autonomously
- A willingness to work within guidelines and to take direction where necessary
- An interest in others

## **Commitment**

**Time commitment in this role can vary.**

Fundraising volunteers often give their time as and when needed. We have a full calendar of activity to help you plan ahead.

## **Volunteer training and support**

Fundraising volunteers will provide Mencap Liverpool with two character references and we may also carry out an enhanced DBS check (depending on the exact nature of the work you will be carrying out). Fundraising volunteers may also attend a training session to ensure they feel comfortable and confident in the role.

Fundraising volunteers will work closely with the Fundraising Manager, and also receive support from the Volunteer and Befriending Manager.